



TIRAU PRIMARY SCHOOL
Te Kura o Tirau

Principal: Hamish Fenemor
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TIRAU

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Code of Conduct for Students Travelling on School Buses

Transport assistance is provided for Tirau children as a privilege, for eligible students, and is not a right. Your Principal may withdraw that privilege if you misbehave.

Responsibilities:

- ⓐ Use common sense and courtesy.
- ⓑ Behave appropriately.
- ⓒ Look after yourself and others.

The caregiver and the student should ensure they have read and understood the behavioural expectations outlined below. They need to be adhered to for safety and comfort of all travelling on the school bus.

I, _____ (student) agree to abide by the expectations outlined below:

BEHAVIOURAL EXPECTATIONS:

- ⓐ When I am a seated passenger, I will remain in my seat for the whole journey.
- ⓑ I will not eat on the bus or throw anything inside or outside the bus.
- ⓒ If I am a standing passenger, I will stand quietly and not push or move around the bus.
- ⓓ I will respect other students and their property at all times (this includes pushing, verbal or physical abuse, or any other behaviour that may distract the driver).
- ⓔ I will use socially acceptable language when conversing with the driver and / or other students and I will not speak at a volume that may distract the driver.
- ⓕ I will respect the property of the Bus Operator at all times (e.g refrain from standing on seats or vandalising the vehicle in any way).
- ⓖ I will not engage in any behaviour that could put the driver or other students at risk.
- ⓗ I will observe the requirements and instructions of the Bus Driver and the teacher/s responsible for bus duty at all times.
- ⓘ I understand that any damage I cause to the bus will result in my caregiver being billed for the cost of the repairs.
- ⓙ I must have written permission from my caregiver to the Principal or Bus Controller if I wish to get off at a stop other than my usual one.
- ⓚ The bus must have stopped moving before I get on or off.
- ⓛ When off the bus, keep well clear, especially when it is being reversed or turned.
- ⓜ I will always wear my bus vest when walking to, while on and walking from the bus

APPROPRIATE BUS BEHAVIOUR IS PROMOTED AT TIRAU SCHOOL:

Processes are in place for managing unsafe or unacceptable bus behaviour when they occur. Caregivers are notified regarding incident reports. Repeated incidents of unsafe or inappropriate behaviour from individual students may invoke the need for an individual 'Code Of Conduct Agreement' to be introduced.

Students misbehaving on the bus will be:

Phase 1: Placed on daily report and a caregiver notified

Phase 2: Have the privilege to travel on the bus withdrawn for one week

Phase 3: For a following misbehaviour he or she will be withdrawn from the bus for two weeks

Phase 4: If reinstated and further unacceptable behaviour occurs, the student will be unable to use the bus again

In extreme cases of misbehaviour the privilege of travelling on the school bus could be withdrawn immediately

I agree to abide by the conditions of this contract and understand the consequences if I do not.

Signed _____ Student Signed _____ Caregiver

Signed
Principal

EXPECTED BEHAVIOUR OF STUDENTS

EXPECTED BEHAVIOUR	EXAMPLES OF HOW TO MEET THE CODE
Respect other people and property	<p>Students are required to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> treat other people and their possessions with respect <input type="checkbox"/> follow bus drivers' directions without argument <input type="checkbox"/> not interfere with bus property, equipment, shelters and signs by marking or damaging them in any way.
Wait for the bus in an orderly manner	<p>Students are required to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> wait well back from the bus until it stops and allow other passengers to leave the bus before boarding <input type="checkbox"/> stand quietly without calling out or shouting <input type="checkbox"/> not push other people in the line.
Whilst on the bus, conduct yourself in an orderly manner	<p>Students are required to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> always follow instructions from the driver about safety on the bus <input type="checkbox"/> show their bus pass, ticket or ID upon request <input type="checkbox"/> sit properly on a seat if one is available (in an allocated seat if directed by the driver) <input type="checkbox"/> if standing, remain in the area designated by the driver <input type="checkbox"/> store school bags under the seat or in appropriate luggage areas <input type="checkbox"/> speak quietly and not create unnecessary noise <input type="checkbox"/> wear a seat belt where fitted. <p>It is not appropriate or acceptable for students to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> bully or harass other students or the driver <input type="checkbox"/> place feet on the seats <input type="checkbox"/> fight, spit or use offensive language <input type="checkbox"/> throw any article around or from the bus <input type="checkbox"/> consume food or drink, or play music without permission of the driver <input type="checkbox"/> smoke (prohibited on all buses) <input type="checkbox"/> travel under the influence of illegal drugs, alcohol or volatile substances <input type="checkbox"/> allow any portion of their body to protrude out of the bus windows <input type="checkbox"/> stand forward of the front seat <input type="checkbox"/> use a mobile phone to send threatening messages, or photograph others without consent <input type="checkbox"/> distract drivers through use of mobile phones or hand-held computer games.
Use designated stops	<ul style="list-style-type: none"> <input type="checkbox"/> it is the responsibility of students to disembark at their correct designated stop.
When alighting from the bus, do so in an orderly manner	<p>Students are required to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> wait until the bus stops before standing to get off <input type="checkbox"/> alight from the bus in a quiet and orderly fashion <input type="checkbox"/> never cross the road in front of the bus. Wait until the bus has moved away and it is safe to do so <input type="checkbox"/> use crossings or traffic lights if available.
In case of an emergency or a breakdown, follow the directions of drivers	<p>Students are required to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> follow instructions of drivers at all times <input type="checkbox"/> wait until the bus stops before standing to get off <input type="checkbox"/> leave the bus in a quiet and orderly fashion <input type="checkbox"/> wait in the area indicated by the driver.